

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
412-443-1746

2023 AUTHORITY BOARD

John Hertzler, President (2026)
James Vitale, Vice President (2028)
Thomas Weaver, Secretary/Treasurer (2024)
Mark Scappe (2025)
William Kammerer (2027)

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

NOVEMBER MEETING MINUTES Monday, November 6, 2023

The Moon Transportation Authority (MTA) Board of Directors met on Monday, November 6, 2023, at 6:00 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

John Hertzler – Present
James Vitale – Present
Tom Weaver – Present
Mark Scappe - Present
William Kammerer - Present

Also in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin Henry, Esq., Mills & Henry
Todd Alexander, Esq., Mills & Henry
David Toal, The Toal Law Firm
Joe Rusiewicz, TranSystems
Nate Hokenbrough, Larson Design Group
Mr. & Mrs. Cobb, Moon Township Residents

Call to Order

Mr. Hertzler opened the meeting at 5:56 p.m.

Roll Call

Mr. Hertzler conducted roll call. All Board members were present.

Mr. Hertzler presented Resolution 2 of 2023 recognizing Mr. Weaver for 30 years of dedication to the MTA, impeccable leadership and oversight, and successful completion of five major transportation infrastructure projects.

Motion by Mr. Scappe to approve Resolution 2 of 2023 recognizing Mr. Weaver and his 30 years of exemplary service to the Moon Transportation Authority. Second by Mr. Vitale. Motion passed unanimously.

Motion by Mr. Scappe to appoint Mr. Weaver as temporary chairman of the meeting, a move made to honor Mr. Weaver’s 30 years of service to the MTA and whose term is expiring January 2024. Second by Mr. Vitale. Motion passed 5-0.

At that point, Mr. Weaver assumed the role of Temporary Chairman for this November 2023 regular meeting of the MTA only.

Approval of Minutes

Motion by Mr. Scappe to approve the Minutes for the regular meeting of October 2023. Second by Mr. Hertzner. Motion passed 5-0.

Financial

a. Payment of September/October 2023 Invoices

Ms. Colosi presented Revenues and Expenditures (RnE) for September/October 2023. She noted that the MTA received revenue in October consisting of the \$153,603 diversion of Allegheny County real estate taxes for 2023. Ms. Colosi also reported that \$107,075 from the overage in the MTA’s Debt Reserve account was moved to the Operating account.

Expenses for the month of October reported by Ms. Colosi were \$64,956.

Motion by Mr. Vitale to pay September/October 2023 invoices as submitted by the Executive Director. Second by Mr. Hertzner. Motion passed 5-0.

b. 2023 Budget Update

Ms. Colosi informed the Board that, based on actual expenses and revenues through October and forecasts through year-end, MTA will end the year with approximately \$849,878 to carry over into 2024. For now, Ms. Colosi reported, that the MTA has averted financial shortfalls and will move into 2024 continuing to monitor cash flow.

c. 2024 Cash Flow Update

Ms. Colosi reported that the MTA’s Board effectively assuaged year-end financial shortfalls and improved the cash flow situation for 2024. Efforts implemented by the Board to remedy the situation included pausing several capital projects, moving loan expenditures from the 1st quarter to last quarter commensurate with revenue receipts, and reallocating Debt Service account overage to the Operating account.

Project Updates

a. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)/Offsites

Joe Rusiewicz, TranSystems’ project engineer, gave a brief update on the projects. Mr. Rusiewicz

said that TranSystems modified the ROW (Right-of-Way) Plan for RRC, changing details that improve conditions for property owners over the previous plan. MTA's Board directed Mr. Rusiewicz to submit the ROW Plan to Mills & Henry by Thanksgiving but no later than December 1st.

Mr. Rusiewicz informed the MTA that permit fees for RRC, SMC and Offsites will cost approximately \$2,500.

Mr. Rusiewicz reported that the status of SMC's H&H (hydrologic and hydraulic) Plan submission to PennDOT is status quo. Mr. Scappe asked Mr. Rusiewicz to provide details on the current stormwater solution for SMC. Mr. Rusiewicz commented that he needs additional information from the Township on its stormwater approvals of previous developments. Mr. Hertzler, Mr. Vitale, and Ms. Colosi agreed to contact Township personnel to expedite that information.

b. Marketplace District Improvements

Mr. Hokenbrough, Larson Design Group's project manager, reported that the project team met with PennDOT District 11's new Project Manager, Rebecca Thompson. Utilities' letters have been prepared and submitted to District 11, according to Mr. Hokenbrough, and Larson's team is currently working on the Right-of-Way Plank for Montour Run-Marketplace Reconstruction.

As required by PennDOT, a Noise Analysis must be conducted on Montour Run-Marketplace Reconstruction project. Mr. Hokenbrough reported last month that Larson would be soliciting scopes of work and cost proposals from at least two Noise Analysis firms. As such, Mr. Hokenbrough said that Larson received two proposals – one from Skelly & Loy for \$22,500 and one from AD Marble for \$43,280.

Motion by Mr. Scappe approving Skelly & Loy's scope of work and price proposal of \$22,500 to conduct a Noise Analysis on the Montour Run-Marketplace Reconstruction project as required by PennDOT. Second by Mr. Vitale. Motion passed 5-0.

Mr. Hokenbrough said that Larson has completed site plan sheets, geotech analysis, and aquatic resource map for Marketplace Extension project.

Ms. Colosi reported that the Township received a grant award of \$100,000 from the Department of Conservation & Natural Resource toward the total cost of \$200,000 to conduct a master plan for Hirshinger Ped/Bike Pathway & Conservation Corridor. MTA, according to Ms. Colosi will be providing match for the project and offering in-kind work previously completed by Larson. Ms. Colosi said there is a requirement to issue a Request for Proposals (RFP) as per grant requirements. Mr. Scappe advised that Larson has already completed substantial work on Hirshinger ped/bike pathway and so he recommended that MTA and the Township require the successful bidder to work with Larson Design Group and use any information and/or documents generated by Larson to avoid duplicating efforts.

Other Items of Interest

Ms. Colosi reminded the Board that the MTA does not have a meeting in December.

Mr. Toal lamented that the Allegheny County Airport Authority (ACAA) has not advanced development on their parcels at Ewing and Cherrington Parkway, which is in MTA's LERTA RAP District, and inquired whether there was anything MTA could do to motivate ACAA to develop the sites.

Comments from the Public

Mr. and Mrs. Cobb attended the meeting again this month to get an update on the RRC ROW Plan. Ms. Colosi told the Cobbs that MTA is planning to conduct a public meeting on the ROW Plan sometime during 1st quarter 2024 and will keep them up to date by email.

Executive Session – if necessary

There was no Executive Session.

Motion to Adjourn

There being no further business before the MTA Board, Mr. Weaver called for adjournment of the meeting at 7:03 p.m.

Motion by Mr. Hertzler to adjourn the meeting at 7:03 p.m. Second by Mr. Scappe. Motion passed 5-0.